

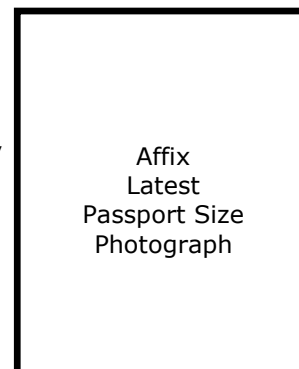
AUTHORIZATION FORM

for

- ADVISORY BOARD MEMBER**
- EDITORIAL BOARD MEMBER**
- PEER REVIEWER**

For VSRD INTERNATIONAL JOURNALS (Select One Option Only)

- VSRD International Journal of Accounts, Economics & Commerce Research**
- VSRD International Journal of Agriculture Science**
- VSRD International Journal of Biotechnology & Pharmaceutical Sciences**
- VSRD International Journal of Business & Management Research**
- VSRD International Journal of Computer Science & Information Technology**
- VSRD International Journal of Education**
- VSRD International Journal of Electrical, Electronics & Communication Eng.**
- VSRD International Journal of English**
- VSRD International Journal of History**
- VSRD International Journal of Home Science**
- VSRD International Journal of Justice & Legal Studies**
- VSRD International Journal of Library & Information Sciences**
- VSRD International Journal of Life Sciences**
- VSRD International Journal of Mathematics and Cryptographic Techniques**
- VSRD International Journal of Mechanical, Civil, Automobile & Production Engineering**
- VSRD International Journal of Physics and Astronomy**
- VSRD International Journal of Political Science**
- VSRD International Journal of Psychology**
- VSRD International Journal of Chemical Sciences**
- VSRD International Journal of Sociology**
- VSRD International Journal of Technical & Non-Technical Research**



Name : _____

Father's Name : _____

Date of Birth : _____

Qualification : _____

Address : _____

City _____ Pin Code _____

State _____ Country _____

Contact No. : (1) _____ (2) _____

E-mail id : _____

Name of Institute : _____

Institute City, State, Country : _____

Department : _____

Designation : _____

I hereby certify that all the information here in accurate and complete. I have thoroughly read and understood the Work Responsibilities and Duties, which is applicable for my association. I have agreed to abide by your Work Responsibilities & Duties I seek to associate. I authorize Visual Soft India Pvt. Ltd. to make whatever inquires it deems necessary in connection with this application and authorize to use above information related all working area of Journal.

Remark [Only for Official Use]

Signature with Date

Note : Please send scan of COLLEGE IDENTITY CARD.

Signature with Date _____

WORK RESPONSIBILITIES AND DUTIES

ADVISORY BOARD MEMBER

<ol style="list-style-type: none"> 1. Advisory members will be selected by <i>Editor-In-Chief</i> according to the profile of the subject expert 2. Journal's Advisory members will be responsible for total upliftment of the journal at national and international level. 3. They will be also responsible for arrangement of workshops / symposium / conferences / seminar at national and international levels 4. They will be responsible for planning, fund-raising and community relations. 5. Facilitate programs and design policies for popularization of journal in academic areas / institutions / research centre at various national and international level. 6. Promotional Ideas and public 	<p>awareness, which ensures journal popularity.</p> <ol style="list-style-type: none"> 7. They will constitute subcommittee by selecting Assistant Advisory Members and Associate Advisory Member of the subject area. <ol style="list-style-type: none"> 7.1 Associate Advisory Member can be of the following : <ol style="list-style-type: none"> i. Head of Institutions / Departments ii. Senior Faculties Members 7.2 Assistant Advisory Member can be of the following : <ol style="list-style-type: none"> i. Student / Research Scholar 8. Attend meetings related to Journal popularization. 9. They will be responsible for contributing their innovating ideas, knowledge for the nourishment and development of journal. 	<ol style="list-style-type: none"> 10. They will be responsible for facilitating journal's aim, scope and its disciplinary area. 11. He should organize workshops / symposium / conferences / seminar once in a year. 12. He should form minimum structure of subcommittee. 13. He should encourage three new authors in per issue of journal for submission of high quality articles. 14. Subject to change of work responsibilities & duties by Editor-in-Chief without prior notice. 15. For the above responsibilities, they will not be paid any honorarium.
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FREE-OF-COST (PAPER PUBLISHING)

We are happy to announce that being **Editorial Board Member / Advisory Board Member**, now you can publish your paper Free-of-cost in following norms:

- **Paper Processing** *free-of-cost*
- **Paper Publishing** *free-of-cost*
- **Electronic Copy** *free-of-cost*
- **E-Certificate** *free-of-cost*
- **Print Copy** *free-of-cost (if applicable)*
- **Free facility** only for that journal in which you associated as *Editorial-Advisory Board Member*.
- **Limited Papers** will be published in each issue on the basis of *First-in-First-Out*.

Note: Charges will be applicable for addition of Co-author(s).
Print copy will be available in INDIA Only.

EDITORIAL BOARD MEMBER

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| <ol style="list-style-type: none"> 1. They will work with Online Journal System, with potential authors and ensure quality submissions. 2. Identifies students working groups in key issue areas. 3. Sets objectives and develops action plans for selected and/or assigned projects related to outreach and marketing. 4. Manuscript meetings with Editor-in-Chief on rejections, acceptances, and requests for resubmission, so as to maintain the high quality of the journal while ensuring its interest, readability, and accessibility to students. 5. Manages the Context Journal Registry of Student Community Projects. 6. Perform "first pass" rejection decisions. 7. Assign submissions to reviewers and compile respectful, constructive feedback for authors. 8. Request author changes to submission. 9. With input from reviewers, recommend submissions for publication to editorial board and Editor-in-Chief. 10. Attend Editorial Board and manuscript review meetings. 11. Assist Editor-in-Chief in performing quality assessment | <p>and evaluations of journal performance.</p> <ol style="list-style-type: none"> 12. Assists the Editor-in-Chief and Publisher in developing and modifying the curriculum by which the next Associate Editor will learn the ropes at Context. 13. Encourages submission of high quality articles to the journal by motivating surrounding authors. 14. Received feedback from reviewers and communicate to Editor-in-chief timely. 15. Works with Editorial Board to craft and implement editorial policies that meet high ethical standards for journal publication. 16. Assists Editor-in-Chief in setting yearly objectives for peer review and publication times, evaluates performance, and takes action to improve upon those objectives which are not achieved within the given timeframe. 17. Assists Editor-in-Chief in supervising the journal's response to appeals, complaints, and suggestions from readers and ethical problems regarding published work including possible duplicate publications and fraudulent work. 18. Enhances the journal's reputation among the academic community it serves. 19. He can attends editorial courses, trainings, conferences and | <p>business meetings as appropriate.</p> <ol style="list-style-type: none"> 20. Promotes the cycle of leadership within the journal particularly by recruiting, selecting and managing Peer Reviewers. 21. Assists Editor-in-Chief and Publisher in achieving fundraising goals. 22. The editor will assist to editor-in-chief in the following ways : <ol style="list-style-type: none"> 22.1 In review process 22.2 Selection of subject expert of the subject area 22.3 In the preparation of the comment over the article 22.4 To give valuable suggestions time to time to Editor-in-Chief 22.5 To help editor in chief in the process of evaluating manuscript from reviewer 23. Editorial board members can be from various disciplines / streams. 24. He should encourage three new authors in per issue of journal for submission of high quality articles. 25. Subject to change of work responsibilities & duties by Editor-in-Chief without prior notice. 26. For the above responsibilities, they will not be paid any honorarium. |
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Note: Charges will be applicable for addition of Co-author(s).
Print copy will be available in INDIA Only.

PEER REVIEWER

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|---|--|--|
| <ol style="list-style-type: none"> 1. Providing feedback for improvement of the peer review process. 2. Assessing submission quality based on an Editorial Board approved criteria. 3. Recommending publication, publication with modification, or rejection of manuscripts to managing editors. 4. Providing specific comments for both authors and editors regarding manuscripts. 5. Peer reviewer responsibilities toward authors include: <ol style="list-style-type: none"> 5.1 Providing written, unbiased feedback in a timely manner on the scholarly merits and the scientific value of the work, together with the documented basis for the reviewer's opinion. 5.2 Indicating the following clarity in writing, concise, and relevant and rating the work's composition, scientific accuracy, originality, and interest to readers. 5.3 Avoiding personal comments or criticism. 5.4 Maintaining the confidentiality of the review process: not sharing, discussing with | <p>third parties, or disclosing the information in the reviewed paper.</p> <ol style="list-style-type: none"> 6. Peer reviewer responsibilities toward editors include: <ol style="list-style-type: none"> 6.1 Notifying the editor immediately if unable to review in a timely manner and providing the names of potential other reviewers. 6.2 Complying with the editor's written instructions on the journal's expectations for the scope, content, and quality of the submitted work. 6.3 Providing a thoughtful, fair, constructive, and informative critique of the submitted work. 6.4 Determining scientific merit, originality, and scope of the work; indicating ways to improve it; and recommending acceptance or rejection using whatever rating scale the editor deems most useful. 6.5 Noting any ethical concerns, such as any violation of accepted norms of ethical treatment of animal or human subjects or substantial | <p>similarity between the reviewed manuscript and any published paper or any manuscript concurrently submitted to another journal</p> <ol style="list-style-type: none"> 6.6 Alerting the editor about any potential personal or financial conflict of interest and declining to review when a possibility of a conflict exists. 6.7 Refraining from direct author contact without the <i>editor-in-chief's</i> permission. 7. Peer reviewer responsibilities toward readers include: <ol style="list-style-type: none"> 7.1 Ensuring that the published article adheres to the journal's standards. 7.2 Protecting readers from incorrect or flawed research and from studies that cannot be validated by others. 7.3 Ensuring that the article cites all relevant work by other scientists. 8. They will be paid honorarium for their work. 9. Subject to change of work responsibilities & duties by Editor-in-Chief without prior notice. <p style="text-align: right;"><input type="checkbox"/> <input type="checkbox"/></p> |
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